

## WTC 2020 – TECHNICAL PAPER

### **Guidelines for Preparation of Pre-recorded PowerPoint Presentation**

- Guide & demonstration to record PowerPoint presentation:  
<https://support.microsoft.com/en-us/office/video-record-presentations-2570dff5-f81c-40bc-b404-e04e95ffab33?ui=en-us&rs=en-us&ad=us>
- Hint - When you're showing a presentation, you can turn your mouse into a laser pointer to draw attention to something on a slide. What you need to do is to press and hold the Ctrl key, and then click and drag the left mouse button to point to the contents on the slide that you want to draw attention to.
- Please submit your pre-recorded PowerPoint presentation file in the format of PowerPoint Show (\*.pps or \*.ppsx) to [wtc2020paper@gmail.com](mailto:wtc2020paper@gmail.com)
- Please use your Paper ID to name your submitted PowerPoint Show file, and indicate your Paper ID in your email subject line.